

	<p>and climate (2) current concerns and questions that need to be communicated with the culture and climate staff</p> <p>2. Assign leads for each major department who will be in charge of presenting information and collecting data at department meetings. Assign someone to discuss these with the CA's, cafeteria staff, office staff and maintenance staff</p> <p>3. Brad and Dena: Look for ways to include CA's cafeteria staff, and maintenance into culture and climate and into staff meetings</p>	<p>culture and climate meeting. Vikki and (2) Assigning will happen in first meeting and will be organized and led by Love and Frye</p> <p>(3) Dena and Brad Discuss and bring back concerns</p>	<p>meeting in 2017/2018 which will be approved by Dena/Brad for department meetings</p> <p>(2) First meeting of 2017/2018</p> <p>(3) December 2017</p>	
1.6 Staff Engagement	<p>1. Speak to Lindsay about plans for meeting and her thoughts and input</p> <p>2. Determine task force; send out culture and climate email to determine task force</p> <p>3. Develop a packet with the needs (using Lawson, creating subs, copier machine, mentoring, need method for introducing and welcoming new teachers)</p> <p>4. Speak with Lindsay about results and implementation</p>	<p>(1) Alli Frye will speak to Lindsay about plans for the Task force</p> <p>(2) Alli Frye will send an email to C&C about creating a new teacher task force</p> <p>(3) Alli leads meeting</p> <p>(4) Communicate back to Lindsay the plan</p>	<p>(1) meeting will occur June 2</p> <p>(2) After Lindsay approves, assemble task force on June 2</p> <p>(3) June 2</p> <p>(4) By end of school year</p>	
1.10 – Common Area and School-wide Expectations	<p>Tardies (accountability, expectations, no more tardy sweep (it doesn't solve the root issue)).</p> <p>Ditching in other classrooms</p> <p>Link Crew- student handbook</p> <p>CART</p>			

Next Meeting Reminder	Date:	Time:	Location:
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How did the team adhere to its meeting norms?

Meeting adjourned:



Agenda Topic Needing to be Addressed	Decision/Tasks/Resources <i>What needs to occur? What resources are needed? Does this information need to be shared with the staff? Do we need to collect staff input?</i>	By Who?	By When?

Data Driven Action Plan

Data Focus <i>Based on data what is the focus? Include when, where, who, why</i>	Action(s) to Be Taken Structure, Teach, Observe, Interact, Correct	By Who?	By When?	Outcome <i>How will effectiveness be monitored or measured?</i>
1.13 - Bullying Prevention and Intervention.	Sexual harassment and racial slurs are student's largest concern and is why students feel unsafe Steps: <ol style="list-style-type: none"> 1. Survey students to determine the hot spots of bullying and types of bullying (DMAC) 2. Share results with CA and staff so that we are aware. Use this in our October Bully meeting 3. Send staff to training coordinated by Dena 4. Set up PL/ ILT to teach staff 	DMAC – Get data for bullying Dena – Dena will coordinate with Safe and Civil to get us Bully Prevention Training Brad – Coordinate when we could have training as a team. Coordinate when we can reteach the staff	(1) DMAC by end of the year; June 7) (2) First culture and climate meeting of Aug 2017 (3) By December 2017 (4) Planned for Fall 2018	
1.2 - Team Processes and Effectiveness	<ol style="list-style-type: none"> 1. Create a format/ paper that can be archived as well as method for collecting data. This include (1) section for news and what was discussed at culture 	(1) Vikki Love will create a format by August for the first	(1) Frye will coordinate this paper from each	



School Climate Team Minutes and Action Plan (Team MAP)

School: Edison

Date: 5/22/17 Time Meeting Started: _____ Location : _____

Meeting Norms
1.
2.
3.
4.
5.

Team Members: *(please mark next to each member's name a P for present and an A for absence)*

Co-chair (admin.)	Co-chair	Archive Manager	Data Evaluation Coordinator
Materials Manager	Staff Liaison	Parent & Community Liaison	Student Liaison
Other	Other	Other	Other

<u>Agenda Items</u>	<u>Possible Agenda Items for Next Meeting</u>
1.	1.
2.	2.
3.	3.
4.	4.

1) Report update of tasks from last meeting. 2) Discuss items that still need to be completed and include these in the section below.

Notes:

