

Norms

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Come prepared; Send agenda items ahead of time; Follow the agenda; No side bars;
Start with good things and/or celebrations

Edison High School Management Meeting

August 28, 2017

9:00AM – 10:30AM

- I.) Intro
 - a. Name a characteristic that you appreciate in a coworker

- II.) Culture and Climate (BTSN)
 - a. Athletics
 - a. Football vs Reno at FCC at 7:00
 - i. Lots of gate duties for supervision
 - b. Frosh Football on Thurs at 3:00
 - i. May need additional assistance for supervision
 - c. Last week at Bakersfield- Football looked great even with a less than ideal outcome
 - i. Great job, Coach Murray!
 - b. Safety
 - a. Senior passes
 - i. September 15th apps are due- passes will be distributed the following week
 - b. Graffiti in boys bathrooms
 - c. After school supervision has been running great
 - d. ASP starts today- help push students to classrooms
 - e. Construction will start on tennis courts Sept 14- no tennis gate supervision needed after that for the remainder of the semester
 - c. Campus Culture
 - a. Back to School Night- Sept 6th
 - i. Senior meeting after
 - 1. Hand out transcripts and bills
 - 2. Brief overview of grad reqs, A-G, college, FAFSA info
 - ii. 1st time AP student meeting during senior meeting
 - iii. EHS gear will be sold
 - iv. Brad working on performances
 - v. Jostens dates TBD
 - vi. Padilla's class will help distribute schedules
 - vii. Booths for PTA, Jostens
 - b. Senior Grad Night date is flexible June 1st, 2nd, or May 22nd due to Disneyland changes
 - c. Club Rush
 - i. 24 clubs signed up
 - d. Sept 15- Senior Sunrise
 - e. Mini pep rally before school on Friday morning at 8:30

- f. Homecoming theme has been decided
 - d. Climate and Culture
 - a. Sept 15th- first extended lunch for teacher luncheon
 - b. We Act Meetings- student advisory panel to be created to help create lessons and provide feedback
 - e. Facilities
 - a. Hired Ruben Robles
 - i. Event set up will go through him
 - b. W117 speakers are being worked on
 - c. New Night Lead- Jose Gonzales
 - d. Measure X plans are beginning which will require community meetings
 - e. Communicate with AS classrooms to relocate during hot afternoons
 - f. Cafeteria
 - g. Main Office
 - a. New office assistant starting next Tuesday in Admin South
- III.) Social-emotional
- a. Counseling
 - a. Survived the first two weeks!
 - b. Processing ERC referrals and finalizing schedule changes
 - c. ERC information distributed regarding:
 - i. SPED support and Phoenix
 - ii. New HHI application
 - d. Magnet Night date needs to be changed
 - e. FAS apps due Wednesday
 - f. 10/12 team:
 - i. 12th grade presentations week of Sept 4
 - ii. Reminders send to all seniors that have night signed up for SAT/ACT
 - iii. FSA ID night
 - iv. Use IPG tenants 1 and 3 during presentations
 - g. AP
 - i. Passing out shirts to students who earned a 3 or higher
 - ii. Students who earned a 5 need to be celebrated
 - 1. Need ideas for celebration in October
 - 2. 110 earned- 67 are current students
 - iii. Advertise and pump students up for AP testing during the lead up to test
 - iv. Andrea will send article regarding successful habits of AP students
 - h. EL placement by Erica, Rosa, and Janessa is solid!
 - i. Some students will be eligible to retake the CELDT test for re-designation
 - ii. Students that are re-designated should be celebrated as well
 - i. Many students are needed to help with upcoming conferences and fieldtrips
 - i. 11th and 12th grade students that aren't typically involved
 - ii. Spreadsheet will be created to help reach out to students for teachers and counselors to help recruit

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- b. RC
 - a. 3 students that are repeatedly visiting RC- Admin to work to find creative solution
 - b. Need more Tshirts for dress code violators
 - c. Psychologist
 - d. Social-Worker
 - a. Student stakeholder meeting will discuss suicide prevention policy
 - i. Looking for 3-4 students to help provide input
 - ii. Sept 6
 - iii. Send names to Anicia
 - e. Nursing
- IV.) Academic
- a. ILT
 - a. Lead district meeting on Wednesday
 - b. Pathways
 - a. Dual enrollment for juniors in Green and Engineering
 - b. Pull list of all student enrolled in dual enrollment to help with college transcripts next year
 - c. BioMed kickoff this week
 - d. CTE Advisory is this week at McLane
 - e. Setting up meetings with middle schools to set up vertical articulation
 - f. Working on fieldtrips
 - c. PLUS Team
 - a. Covering 8 days for math/English
 - b. Pushing in to class to help support in small groups
 - c. Aug 30-31 PLUS retreat
 - d. Testing
 - a. Interim Assessment coming up
- V.) Closing

Supervision Week: Team C (Munoz/Aaron)
Reengagement Center (Week): Aquino

August 28 - September 2, 2017

Academic and Instructional Activities

	Activity	Location	Time
Monday	Management Meeting Admin Team Meeting	W Bldg conf. rm North admin	9:00 – 10:30am 3:30 -5:00pm
Tuesday	Focus Lead Meeting	W Bldg Conf rm	3:00 – 4:00pm
Wednesday	PL (IPG Activity) Faculty meeting District Lead Meeting	W117 Cafe	2:45 – 3:45pm 3:30 – 6:30pm
Thursday			
Friday	Accountable Communities	TBD by AC Lead 7th TBD by AC Lead	7:50 – 8:50am 8:44 – 9:44am

One Tiger, Many Stripes